

# Keep Marshall Beautiful Board Agenda

June 1, 2021 4:30 PM

City Hall 2<sup>nd</sup> Floor Conference Room  
401 S. Alamo Street



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- I. Call to Order and Roll Call of Members
  - II. Public Comments
  - III. Old Business
    - A. Approve May Minutes
  - IV. New Business
    - A. Beautification Awards Program: June winners & identify future winners
    - B. Jr ROTC Clean Up of Parker Creek Mallori James
    - C. Adopt-A-Spot program research Mallori James
    - D. Discussion of board activity relating to attendance Susan Marshall
  - V. Adjournment

#### Certificate

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARD AT CITY HALL OF THE CITY OF MARSHALL, TEXAS ON OR BEFORE THE 27<sup>TH</sup> DAY OF MAY, 2021 BY 6 PM AND WAS POSTED IN ACCORDANCE WITH CHAPTER 551, LOCAL GOVERNMENT CODE (THE TEXAS OPEN MEETINGS ACT). ITEMS POSTED IN THE OPEN SESSION PORTIONS OF THE OPEN SESSION PORTIONS OF THIS AGENDA MY ALSO BE DISCUSSED IN CLOSED OR EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE TEXAS OPEN MEETINGS ACT.

THIS MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE AMERICANS WITH DISABILTIES ACT. THE FACILITY IS WHEELCHAIR ACCESSIBLE AND HANDICAP PARKING IS AVAILABLE. REQUEST FOR SIGN INTERPRETIVE SERVICES WILL BE AVAILABLE WITH AT LEAST 48 HOURS NOTICE PRIOR TO THE MEETING. TO MAKE ARRANGEMENTS FOR THOSE SERVICES PLEASE CALL NIKKI SMITH AT (903)935-4526.

*Mallori James*

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Mallori James, Director of Tourism & Cultural Arts



# Agenda Information Sheet

## June 1, 2021

### Agenda Item

Beautification Awards

### Background & Summary of Request:

Discuss June 2021 Winners

### **June Residential Property Winner**

409 Yates, Patrick & Cindy Owens

*Prefers sign installed and photo taken on Wednesday or Thursday this week at 4 pm.*

### **June Commercial Property Winner**

### Properties to consider for July awards: (Need a board member to photograph properties)

Jucy's Hamburger

Clarity Laser Spa

The Willow Salon

The Local Wash

Whataburger (Victory Dr.)

Dairy Queen

Sullivan Funeral Home

405 Van Zandt

2709 Lake St

505 Warren Drive

3600 Victory Drive

4307 Rebel Lane

501 Sherman



# **Agenda Information Sheet**

## **June 1, 2021**

### Agenda Item

MISD Jr. ROTC Clean Up

### Background & Summary of Request:

On Wednesday May 26<sup>th</sup>, the MISD Jr. ROTC performed a cleanup of Parker Creek area beside Planet Fitness. A report will have been filled out by their Sergeant, Michael Cumberland.

Materials were distributed by Mallori James on Tuesday, May 25<sup>th</sup>. Collected trash and recyclables will be picked up by Public Works on Thursday, May 27<sup>th</sup> in the morning.

At the time of this agenda being posted, the report had not been returned yet.



# **Agenda Information Sheet**

**June 1, 2021**

Agenda Item

Discuss Adopt A Spot Program

Background & Summary of Request:

On May 4, board members asked for more information regarding the adopt a spot program. See next page for an example of the program. This information was gathered from several affiliates and repurposed for KMB.

Outside of the program guidelines below, the board will need to identify many areas in Marshall City limits to identify as “adoptable” spots. Also, the board will need to fundraise or find a donor who will generously pay for signage to be made for these adopted spots. We can work with Public Works to install said signage. Mallori James can work with Public Works on this end.



## KMB Adopt-A-Spot Program

Adopt-A-Spot is a volunteer based program that helps citizens get involved and take an active approach in helping to keep our community litter free.

### What to Expect

Designated spots are located across Marshall. Any spot within the city limits that is not currently being maintained may be adopted: city medians, creeks, and parks are possible candidates. *TXDOT right of ways, such as Hwy 80, I-20, HWY 43, or HWY 59 are not available to be adopted through this program. Those are available through the TxDOT adopt-a-highway program.* For a list of spots currently available for adoption, see below. If you have an idea for a location to adopt that is not listed below, please put it on your application and we will consider it.

- Group Responsibilities
  - 2 year commitment
  - 4 cleanups per year; at least 1 cleanup per quarter
  - Proper disposal of trash collected by the group/organization
  - Provide adult supervision for volunteers who are minors
  - For student organizations, an administrator or teacher must sign the agreement and provide contact information to ensure continuity of the program.
- Coordinator Responsibilities
  - Report your cleanup the day you complete it
  - Periodic submission of photos required to reflect the group maintaining the spot
  - Communicate with KMB in a timely manner
  - Provide timely updates on changes to contact person or contact information
- KMB Responsibilities
  - Provide supplies kit (safety vests, trash & recycling bags, gloves, litter grabbers as available)
  - Recognize Adopter's community impact
  - Monitor compliance with program terms
  - Work with the City of Marshall to place an Adopt-A-Spot sign with Adopter's name (available after 2nd reported cleanup)

### How Do I Participate?

**Step 1:** Fill out application for review & approval.

**Step 2:** Pick out a spot to adopt from approved list appropriate to your groups size and capabilities.

**Step 3:** Schedule & perform at least four cleanups a year.

**Step 4:** Request free clean up kit from KMB.

**Step 5:** Submit a small report after each cleanup event. Return Kit.

**Step 6:** After your first two successful cleanups, the group will be recognized with a sign at your adopted spot.



# Agenda Information Sheet

**June 1, 2021**

Agenda Item

Discuss Board Attendance relating to attendance, Susan Marshall

Background & Summary of Request:

Refer to bylaws below: (bylaws may need to be amended and updated)

Article 5.4 Meetings:

Board members are expected to attend all meetings of the board. Failure by a board member to attend three (3) consecutive meetings or fifty percent (50%) of the board meetings on an annual basis, without justifiable reason (s), as approved by a quorum vote of the board, will result in automatic recommendation to the City Commission for dismissal from the board.

Article 3.3 Removal of Board Members:

Members may be removed from the board, at any time without cause or reason, by majority vote of the City Commission. The board may recommend removal from office of a member upon a two-thirds (2/3) vote of the full seven (7) member board.

Article 3.2 Vacancies:

Vacancies on the board shall be filled by the City Commission for an unexpired term of a member, in the same manner and for the same terms of membership of the original appointment.

Article 5.9 Removal:

Any Director may be removed from the Board by the affirmative vote of two-thirds of the entire Board. If a Director is absent for three consecutive meetings it will be considered an automatic resignation and notification will be sent in writing.

## **ADOPTION OF BYLAWS**

These by-laws may be amended from time to time or repealed by the action of a two-thirds (2/3) vote of the full seven (7) member board, provided that any and all amendments to these by-laws will not become official until they have been approved by a majority vote of the City Commission.