



Board of Trustees Meeting  
Marshall Public Library Board Room  
Wednesday, November 3, 2021  
3:30 p.m.

1. Call to Order
2. Presentations or remarks from the public
3. Approval of minutes from the October 6, 2021 meeting
4. Friends of a Public Library Report
5. Library Director's Report
6. Adjournment

POSTED October 29, 2021  
5:00 p.m.  
Anna Lane

THE MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE FACILITY IS WHEELCHAIR ACCESSIBLE AND HANDICAP PARKING IS AVAILABLE. REQUESTS FOR SIGN INTERPRETIVE SERVICES WILL BE AVAILABLE WITH AT LEAST 48 HOUR NOTICE PRIOR TO THE MEETING. TO MAKE ARRANGEMENTS FOR THOSE SERVICES, PLEASE CALL ANNA LANE AT (903) 935-4465.

***Enriching, empowering, and educating our community  
through exemplary services, exceptional resources, and engaging programs.***

Marshall Public Library  
Board of Trustees Minutes  
October 6, 2021

1. Call to Order by Darlene Dotson at 3:34 pm. Board members present included Christina Deel, Darlene Dotson, Jenny Kerr, and Scherry Earl. Anna Lane, Library Director, and Steve Flohr, Friends representative, were also present.
2. Presentations or remarks from the public: None
3. The minutes from the September 1, 2021 meeting were approved unanimously upon a motion by Scherry Earl and second by Jenny Kerr.
4. Friends of the Public Library Report:
  - On October 15-23, there will be a book sale in the Gold Room. On the Thursday prior to the sale, Friends members get a sneak peek of available books. Non-members may join as members at the door. The sale begins on Friday.
  - More books are being received than sold. The city warehouse is being used for storage. Weisman's balcony conference room is also used to store books. Some books are also sold from this location for a few dollars apiece.
5. Library Director's Report:
  - The Texas State Library and Archives Commission sent the official letter of accreditation.
  - Gail Morrow celebrated 20 years of service at the library on July 7<sup>th</sup>.
  - \$6,972 was awarded through the Emergency Connectivity Fund to purchase 20 hotspots through T-Mobile. Currently, 10 hotspots are in use with 17 people on a waiting list. Thus far, there has been a 100% return rate on hotspots. A press release will go out in the future concerning hotspot availability at the library.
  - There will be 3 new vacancies on the board in 2022. Application forms will be available on the city's website.
  - There were 39 participants in the blood pressure screenings in September.
  - The library held a voter registration drive and has voter registration cards in English and Spanish.
  - The library's first blood drive was last Friday. 12 pints were collected and 4 first-time donors signed up. The library has a goal of 1 blood drive per quarter.
  - Thursday storytime will be at City Park weather permitting. If the weather does not permit, storytime will take place at the library.
  - Legos now happens every Wednesday from 3:30-5:00.
  - The 3<sup>rd</sup> annual BOOKtacular pumpkin contest will take place from October 19-30. This year's theme will be to decorate a pumpkin as an animal from a book or movie.
  - A new app called PrinterOn can print at the library from an individual's house using the library card and can keep in queue 3 days. Black and white printing is currently 10 cents, color is 25 cents per page and scans are free.
  - New monthly calendars are available at front desk and on the city website.

- Saturday hours are being promoted on Facebook.
- The library has new library cards.

6. Adjournment at 4:02. Motion to approve by Sherry Earl and seconded by Jenny Kerr.

Submitted by Christina Deel, Secretary