

MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF MARSHALL  
THURSDAY, JANUARY 28, 2021  
6:00 PM

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Mayor Terri Brown called the Regular meeting to order in the Council Chambers, City Hall at 6:00 p.m.

PRESENT:

MAYOR: Terri Brown, District 3

COUNCIL MEMBERS:

Marvin Bonner, District 1

Amy Ware, District 4

Amanda Abraham, District 6

Leo Morris, District 2

Vernia Calhoun, District 5

Micah Fenton, District 7

ADMINISTRATIVE STAFF PRESENT:

Mark Rohr, City Manager

Scott Rectenwald, Acting City Attorney

Randy Pritchard, Support Services Superintendent

Glenna Williams, Acting City Secretary/Finance Director

Eric Powell, Public Works Director

Mallori James, Tourism & Cultural Arts Director

Stormy Nickerson, Management Analysis/Communications Coordinator

Fabio Angell, Community & Economic Development Director

Nikki Smith, Deputy City Secretary/Payroll Accountant

Reggie Cooper, Fire Chief

Cliff Carruth, Police Chief

INVOCATION & PLEDGE: Councilmember Calhoun & Mayor Brown

11. **CITIZEN COMMENTS**

There were no citizen comments.

12. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

13. **CONSENT AGENDA**

**Councilmember Bonner made a motion to approve the Consent Agenda. Mayor Brown seconded the motion, which passed with a vote of 7:0.**

A. Consider approval of the minutes from the January 14, 2021 Regular meeting.

B. Consider approval of investment report for the fourth quarter of 2020.

C. Fire Department Activity Report.

D. Public Works Activity Report.

E. Police Department Activity Report.

**PRESENTATION**

14. PRESENTATION OF A CERTIFICATE OF RE-RECOGNITION TO THE POLICE DEPARTMENT BY MAX WESTBROOK OF THE TEXAS POLICE CHIEF'S ASSOCIATION.

Cliff Carruth, Police Chief, introduced Max Westbrook of the Texas Police Chief's Association who stated the Police Department received a certificate of re-recognition from the Texas Police Chief's Association. This certificate is for compliance with the best practices program and accreditation of professional excellence.

**PUBLIC HEARING**

15. PUBLIC HEARING TO ALLOW PUBLIC REVIEW AND COMMENT ON RATE CHANGES FOR THE OAK LAWN MUNICIPAL GOLF COURSE.

Mallori James, Tourism & Cultural Arts Director, provided a fee comparison for the Oak Lawn Municipal Golf Course and other regional 9-hole courses. She recommended a gradual increase in rates to decrease the deficit the facility is currently operating at.

Mark Rohr, City Manager, stated the General Fund has to supplement the operating costs of the facility partially because rates have not increased in at least nine years. He stated increasing rates would allow the City to operate in a more businesslike manner to better provide services to the citizenry.

Mayor Brown opened the public hearing.

No one came forward to speak.

Mayor Brown closed the public hearing.

**RESOLUTIONS**

16. CONSIDER APPROVAL OF A RESOLUTION ORDERING A GENERAL ELECTION FOR CITY COUNCIL MEMBER DISTRICTS 1, 2, 3, AND 4.

Glenna Williams, City Secretary, asked for approval of a resolution ordering a General Election for City Council Member Districts 1, 2, 3, and 4. She highlighted the deadlines for the filing period, early voting dates and the location of the election to be held on May 1, 2021.

**Councilmember Calhoun made a motion to approve a resolution ordering a General Election for City Council Member Districts 1, 2, 3, and 4. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.**

17. CONSIDER APPROVAL OF A RESOLUTION CALLING FOR A JOINT ELECTION AGREEMENT WITH THE MARSHALL INDEPENDENT SCHOOL DISTRICT FOR THE MAY 1, 2021 GENERAL ELECTION.

Glenna Williams asked for approval of a resolution calling for a Joint Election Agreement with the Marshall Independent School District for the May 1, 2021 General Election. She stated this resolution allows the City to share costs of the election with the school district.

**Councilmember Ware made a motion to approve a resolution calling for a Joint Election Agreement with the Marshall Independent School**

**District for the May 1, 2021 General Election. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.**

18. CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE MARSHALL POLICE DEPARTMENT TO APPLY FOR THE 2021 TEXAS EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT.

Cliff Carruth asked for approval of a resolution authorizing the Marshall Police Department to apply for the 2021 Texas Edward Byrne Memorial Justice Assistance Grant in the amount of \$55,000 to assist with purchasing two police vehicles.

**Councilmember Calhoun made a motion to approve a resolution authorizing the Marshall Police Department to apply for funding for the 2021 Edward Byrne Memorial Justice Assistance Grant. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.**

**CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION**

19. CONSIDER APPROVAL OF SMALL BUSINESS GRANT FUND APPLICATIONS.

Fabio Angell, Community & Economic Development Director, provided an update regarding total expenditures and asked for approval of the completed applications received between January 4, 2021 and January 19, 2021.

**Councilmember Abraham made a motion to approve the application for Anytime Fitness (Gym) for \$2,500. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.**

**Mayor Brown made a motion to approve the application for Joe Pine Coffee for \$2,500. Councilmember Morris seconded the motion, which passed with a vote of 7:0.**

20. CONSIDER APPROVAL OF CHANGE ORDER #1 TO THE 200 BLOCK OF N. WASHINGTON AVENUE REDEVELOPMENT PROJECT.

Eric Powell, Public Works Director, asked for approval of Change Order #1 to the 200 block of N. Washington Avenue Redevelopment Project. The cost of the change order is \$19,525.72 for the removal and installation of curb and gutters on both sides of the block and a change to the decorative street light pole height and fixture.

Council members asked questions and discussed.

**Councilmember Calhoun made a motion to approve Change Order #1 to the 200 block of N. Washington Avenue Redevelopment Project. Councilmember Bonner seconded the motion, which passed with a vote of 7:0.**

21. DISCUSSION OF AND CONSIDERATION OF RATE CHANGES FOR THE OAK LAWN MUNICIPAL GOLF COURSE.

Mallori James asked for approval of a new fee schedule for the Oak Lawn Municipal Golf Course as discussed in the public hearing.

Council members asked questions and discussed.

**Councilmember Calhoun made a motion to approve the new fee schedule for the Oak Lawn Municipal Golf Course. Councilmember Ware seconded the motion, which passed with the following vote:**

**Ayes: 5, Mayor Brown, Council members Calhoun, Ware, Morris and Bonner**

**Nays: 2, Council members Abraham and Fenton**

22. DISCUSSION OF AND CONSIDERATION OF THE APPOINTMENT OF A CITY SECRETARY.

Mark Rohr asked for approval to appoint Nikki Smith, Deputy City Secretary/Payroll Accountant, to the position of City Secretary.

**Councilmember Abraham made a motion to approve the appointment of Nikki Smith as City Secretary. Mayor Brown seconded the motion, which passed with a vote of 7:0.**


23. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

There were no items withdrawn from the Consent Agenda.

24. ADJOURNMENT

**Councilmember Calhoun made a motion for adjournment. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.**

**APPROVED:**

  
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**Mayor of the City Council  
of the City of Marshall, Texas**

**ATTEST:**

  
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**City Secretary**

**Resolutions: R-21-01  
R-21-02  
R-21-03**