

MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF MARSHALL  
THURSDAY, AUGUST 12, 2021  
6:00 PM

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Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 6:00 p.m.

PRESENT:

MAYOR: Amy Ware, District 4

COUNCIL MEMBERS:

Marvin Bonner, District 1  
Jennifer Truelove, District 3  
Amanda Abraham, District 6

Leo Morris, District 2  
Vernia Calhoun, District 5  
Micah Fenton, District 7

ADMINISTRATIVE STAFF PRESENT:

Dawn Jones, Finance Director  
Eric Powell, Public Works Director  
Scott Rectenwald, Acting City Attorney  
Veronique Ramirez, Main Street Manager  
Jasmine Rios, Communications Coordinator  
Tara Archfield, Municipal Court Administrator  
Nikki Smith, City Secretary/Payroll Accountant  
Mallori James, Tourism & Cultural Arts Director  
Randy Pritchard, Support Services Superintendent  
Fabio Angell, Community & Economic Development Director

Reggie Cooper, Fire Chief  
Cliff Carruth, Police Chief  
Anna Lane, Library Director

INVOCATION & PLEDGE: Councilmember Morris

189. **CITIZEN COMMENTS**

Julie Williams, 604 Elm Street, New Town Neighborhood, asked the Council to improve the process addressing condemned and abandoned structures in the community.

Luther Davis, 109 Acorn Drive, Grand Way Church of Christ, spoke regarding adequate parking at the church and requested striping on the street.

Herbert Johnson, 2606 University Avenue, New Town Neighborhood, spoke regarding overgrown areas blocking views at intersections in the community and overgrown lots at New Bethel Church.

190. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

Item E was withdrawn from the Consent Agenda.

191. **CONSENT AGENDA**

**Councilmember Abraham made a motion to approve the Consent Agenda. Councilmember Truelove seconded the motion, which passed with a vote of 7:0.**

A. Consider approval of the minutes from the July 22, 2021 Regular meeting.

- B. Street Sweeping Activity Report.
- C. Monthly Financial Report.
- D. Consider approval of appointment of ex-officio member to the Visit Marshall Advisory Board.

**PRESENTATION**

192. PRESENTATION OF THE KEEP MARSHALL BEAUTIFUL BEAUTIFICATION AWARD WINNERS FOR THE MONTH OF AUGUST 2021.

Mallori James stated the winners of the Keep Marshall Beautiful Beautification Award for the month of August are; residential property at 1205 University owned by Ronald Sr. & Lajoyce McMillan, who were unable to attend & the commercial property 5204 E End Blvd S Comfort Suites, who were unable to attend.

**PUBLIC HEARING AND ORDINANCE**

193. CONDUCT A PUBLIC HEARING AND CONSIDER AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP FROM A&E (AGRICULTURE AND ESTATE) TO PD (PLANNED DEVELOPMENT) LOCATED IN THE 5100 BLOCK OF VICTORY DRIVE.

Fabio Angell, Community & Economic Development Director, asked for approval of an ordinance amending the official zoning map from A&E (Agriculture and Estate) to PD (Planned Development) located in the 5100 block of Victory Drive. He stated 55 notices were sent out with 5 phone responses receive, all in favor of the amendment. The Planning and Zoning Commission approved the change by a vote of 6:0.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Council members asked questions and discussed.

**Councilmember Bonner made a motion to approve an ordinance amending the official zoning map from A&E (Agriculture and Estate) to C-3 (General Business). Councilmember Fenton seconded the motion, which passed with a vote of 7:0.**

**RESOLUTION**

194. CONSIDER APPROVAL OF A RESOLUTION SETTING A DATE AND TIME FOR A PUBLIC HEARING ON THE FISCAL YEAR 2022 BUDGET.

Dawn Jones, Finance Director, asked for approval of a resolution setting a public hearing on the fiscal year 2022 budget on August 26, 2021 at 6:00 p.m.

**Councilmember Truelove made a motion to approve a resolution setting a date and time for a public hearing on the fiscal year 2022**

**budget. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.**

195. CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF MARSHALL TO REQUEST APPROVAL TO PARTICIPATE IN THE TEXAS COMPTROLLER OF PUBLIC ACCOUNTS COOPERATIVE PURCHASING PROGRAM.

Dawn Jones asked for approval of a resolution authorizing the City of Marshall to request approval to participate in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

Council members asked questions and discussed.

**Councilmember Calhoun made a motion to approve a resolution authorizing the City of Marshall to request approval to participate in the Texas Comptroller of Public Accounts Cooperative Purchasing Program. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.**

**CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION**

196. CONSIDER APPROVAL OF THE 2021-2025 STRATEGIC PLAN FOR THE MARSHALL PUBLIC LIBRARY.

Anna Lane, Library Director, asked for approval of the 2021-2025 Strategic Plan for the Marshall Public Library. She stated this plan meets the requirements established in the Texas Administrative Code 13, Rule §1.83.

**Councilmember Truelove made a motion to approve the 2021-2025 Strategic Plan for the Marshall Public Library. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.**

197. CONSIDER AUTHORIZATION TO PURCHASE NEW CARDIAC MONITOR/DEFIBRILLATORS TO REPLACE THE OLD EQUIPMENT IN THE CITY'S AMBULANCES.

Reggie Cooper, Fire Chief, asked for authorization to purchase three (3) new cardiac monitor/defibrillators to replace the old equipment in the city's ambulances. He stated the 2021 budget allowed for the purchase of this equipment utilizing \$120,000 of Emergency Service District (ESD) funds. The cost of this equipment is \$117,577.44.

Council members asked questions and discussed.

**Councilmember Truelove made a motion to authorize the purchase of three (3) new cardiac monitor/defibrillators to replace the old equipment in the city's ambulances. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.**

198. CONSIDER APPROVAL OF CHANGE ORDER #3 TO THE 200 BLOCK N. WASHINGTON REDEVELOPMENT PROJECT.

Eric Powell, Public Works Director, asked for approval of Change Order #3 to the 200 block N. Washington Redevelopment Project. He stated this is a net decrease of \$39,589.78 and required to finalize all quantities and additional charges due to issues with unknown old drainage piping found in the work area and the removal of new antique light poles from the contract.

Council members asked questions and discussed.

**Councilmember Abraham made a motion to approve Change Order #3 to the 200 block N. Washington Redevelopment Project. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.**

199. CONSIDER APPROVAL FOR FORMAL ACCEPTANCE OF THE COMPLETED 200 BLOCK N. WASHINGTON REDEVELOPMENT PROJECT, INCLUDING RELEASE OF FINAL PAYMENT AND RETAINAGE TO THE CONTRACTOR.

Eric Powell asked for approval of formal acceptance of the completed 200 block N. Washington Redevelopment Project, including release of final payment and retainage to the Contractor. He stated this acceptance would initiate the 2 year maintenance bond.

**Councilmember Truelove made a motion to approve formal acceptance of the completed 200 block N. Washington Redevelopment Project, including release of final payment and retainage to the Contractor. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.**

200. DISCUSSION OF A REGISTRATION AND REGULATION ORDINANCE TO ADDRESS VACANT PROPERTIES, OVERGROWN LOTS AND BUILDING REGULATIONS.

Councilmember Calhoun stated her reasons for requesting this item.

Council members engaged in discussion.

Scott Rectenwald, Acting City Attorney, was asked to draft an ordinance and provide a cost estimate of legal fees for cases addressing vacant properties, overgrown lots and violations of building regulations.

201. DISCUSSION OF AND CONSIDERATION OF A PROPOSAL FOR A VETERANS DAY PARADE.

Mayor Ware introduced Kelly Baker, Marshall Elks Lodge #683, who presented the Council with information regarding a Veterans Day Parade. Mr. Baker stated the Marshall Elks Lodge would like to hold the parade on Thursday, November 11, 2021, with an inclement weather date of Saturday, November 13, 2021.

Council members asked questions and discussed.

202. CONSIDER APPROVAL OF SMALL BUSINESS GRANT FUND APPLICATIONS.

Fabio Angell provided an update regarding total expenditures and asked for approval of the completed application received between June 25, 2021 and August 5, 2021.

**Councilmember Abraham made a motion to approve the application for Dickson Insurance Agency for \$2,500. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.**

**Councilmember Abraham made a motion to approve the application for Bull of The Woods for \$2,500. Councilmember Truelove seconded the motion, which passed with a vote of 7:0.**

203. DISCUSSION OF WONDERLAND OF LIGHTS FESTIVAL.

Councilmember Truelove stated her reasons for requesting this item.

Veronique Ramirez, Main Street Manager, provided information regarding dates and times of the Wonderland of Lights Festival.

Council members and City Staff discussed the upcoming Wonderland of Lights Festival.

204. CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

E. Municipal Court Activity Report.

Councilmember Calhoun stated her reasons for pulling this item.

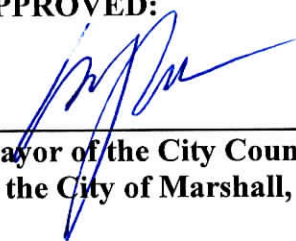
Council members welcomed Tara Archield, Municipal Court Administrator.

**Councilmember Abraham made a motion to approve Item E of the Consent Agenda. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.**

205. ADJOURNMENT

**Councilmember Calhoun made a motion for adjournment. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.**

APPROVED:

  
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Mayor of the City Council  
of the City of Marshall, Texas

ATTEST:

  
\_\_\_\_\_  
City Secretary

Ordinance: O-21-16  
Resolutions: R-21-16  
R-21-17